

ADM. 10.56 ELECTION PROCESS FOR DIVISION APPOINTMENTS ASSOCIATED WITH THE GENERAL CONFERENCE SESSION

1. General Conference Session Elections

Whereas the South Pacific Division is a division and part of the General Conference, the following leaders (Refer ADM 10.55) shall be elected by the General Conference at the time of the General Conference Session and in harmony with the process as outlined in the General Conference Constitution and By- Laws:

- a. President
- b. Division Secretary
- c. Chief Financial Officer

The appointments shall be reported to the quinquennial Division Executive Committee and shall be recorded in the minutes.

2. Allocation of Delegates to General Conference Session

Official delegates are allocated in accordance with the Constitution of the General Conference of Seventh-day Adventists.

3. a. South Pacific Division Delegates to General Conference Session

As prescribed by the General Conference, the South Pacific Division duly appointed delegates to the General Conference Session, also known as the South Pacific Division Caucus, shall meet:

- i. To appoint delegates to be members to the following:
 - a. General Conference Session Nominating Committee;
 - b. South Pacific Division General Conference Appointments Committee;
 - c. South Pacific Division Nominating Committee; and
 - ii. To vote the South Pacific Division Nominating Committee recommendations for:
 - a. Associate Officers;
 - b. Appointed members for the Division Executive Committee, and
 - c. Members of the Division Quinquennial Nominating Committee.
- b. Normally the delegates are to meet at the time of the General Conference Session to make the appointments required in this policy.

There may be circumstances when that is not possible due to either insufficient time available for the delegates to meet as a group at the General Conference Session or circumstances which may prevent the majority of delegates attending in person. If that occurs the Division Executive Committee may deem it necessary to authorise an alternative timetable, appropriate technology, and venues for all or some of the following to occur prior to the General Conference Session:

- i. Delegates to meet by their union (either appointed by that union or residing in that union) to select names from that union which can be recommended to the delegates for the *South Pacific Division Nominating Committee*. The union delegation to be chaired by the union president or their nominee.
- ii. Delegates meet to select a *South Pacific Division Nominating Committee* and to consider the report of that committee and then select *Associate Division Officers, Division Executive Committee (appointed members)* and the *Quinquennial Nominating Committee*.
- iii. *Delegates meet to select the Division representatives to the General Conference Nominating Committee and South Pacific Division General Conference Appointments Committee.*
- iv. The *South Pacific Division Nominating Committee* to meet and function.

c. General Conference Session Nominating Committee:

Shall consist of ten (10) members or such other number advised by the General Conference in the following categories:

- i. Four (4) union presidents;
- ii. Three (3) lay persons (two (2) from union conferences and one (1) from a union mission);

- iii. One (1) administrator (local conference/mission);
- iv. One (1) non-administrative denominational employee; and
- v. One (1) Division department director, institutional employee or service manager.

d. South Pacific Division General Conference Appointments Committee:

Shall consist of nineteen (19) members in the following categories:

- i. Ten (10) General Conference Session Nominating Committee members (see 3.b.);
- ii. Two (2) administrators;
- iii. Three (3) non-administrative denominational employees;
- iv. Three (3) lay persons; and
- v. One (1) Division departmental director, institutional employee or service manager.

A person as assigned by the General Conference shall chair the South Pacific Division General Conference Appointments Committee.

The role of the South Pacific Division General Conference Appointments Committee is to meet and recommend to the General Conference Nominating Committee the President, Division Secretary and Chief Financial Officer for the South Pacific Division.

Should the allocation of members to the General Conference Session Nominating Committee or South Pacific Division General Conference Appointments Committee members vary, the Seventh-day Adventist Church (Pacific) Limited Board has the authority to adjust the composition of these two (2) groups accordingly.

e. South Pacific Division Nominating Committee

Shall consist of a maximum of thirty-two (32) members comprised of the following categories:

- i. Nineteen (19) South Pacific Division General Conference Appointments Committee members (see 3.c.);
- ii. Three (3) South Pacific Division executive officers;
- iii. Four (4) lay persons (one per union);
- iv. Two (2) pastors (one (1) per union conference);
- v. Two (2) education employees (one (1) per union mission);
- vi. One (1) Division departmental director or service manager; and
- vii. One (1) Division institutional employee.

4. Responsibility of Committee Members

a. General Conference Session Nominating Committee

The members of this committee serve on the General Conference Nominating Committee and are responsible for taking the South Pacific Division General Conference Appointments Committee recommended names for the South Pacific Division executive officers into the General Conference Nominating Committee who in turn recommends the South Pacific Division officers for voting by the General Conference Session delegates.

The members of this committee while serving on the General Conference nominating Committee will have voice and vote with regards to the recommended names to fill the position of General Conference officers and other General Conference personnel who are appointed at the Session. This includes the recommended executive officers for each division of the General Conference.

b. South Pacific Division General Conference Appointments Committee

Members of the South Pacific Division General Conference Appointments Committee are responsible for recommending the names for the South Pacific Division executive officers to the General Conference Nominating Committee. This will include the President, Division Secretary and Chief Financial Officer.

c. South Pacific Division Nominating Committee

The chair for this committee is the Division President, or his designee. A ranking officer of the General Conference, as assigned, may be present with authority to contribute and vote.

The members of this committee recommend the names for the following positions and committees:

i. Associate Division Officers:

The number of Associate Officers is determined by the budget recommended by the Annual Division Executive Committee in the year prior to the General Conference Session and may include Vice-President/s, Associate Secretary/s and/or Associate Chief Financial Officer/s;

ii. Division Executive Committee

The appointed members of the committee are to be appointed based on the skill matrix provided by the Annual Division Executive Committee in the year prior to the General Conference Session. The number of appointed members is not to exceed forty-six(46) and is to be comprised of the following categories:

a. Twenty-three (23) lay persons as follows:

- i. Australian Union Conference – 7
- ii. New Zealand Pacific Union Conference – 3
- iii. Papua New Guinea Union Mission – 10
- iv. Trans-Pacific Union Mission – 3

b. Eight (8) non-administrative employees as follows:

- i. Australian Union Conference – 2
- ii. New Zealand Pacific Union Conference – 1
- iii. Papua New Guinea Union Mission – 4
- iv. Trans-Pacific Union Mission – 1

c. Ten (10) administrators as follows:

- i. Australian Union Conference – 3
- ii. New Zealand Pacific Union Conference – 1
- iii. Papua New Guinea Union Mission – 4
- iv. Trans-Pacific Union Mission – 2

d. Two (2) youth (16-30 years at time of appointment) as follows:

- i. Union Conference - 1 (Australian Union Conference or New Zealand Pacific Union Conference)
- ii. Union Mission - 1 (Papua New Guinea Union Mission or Trans-Pacific Union Mission)

e. Three (3) South Pacific Division Institution Employees

iii. Quinquennial Nominating Committee

The members of this committee are to be selected from the new Division Executive Committee (as per 4.c.ii.). The Quinquennial Nominating Committee will meet within two months after the General Conference Session and is responsible for recommending names for unfilled Division positions from the General Conference Session and also Division positions requiring quinquennial appointments. Recommendations are presented to the South Pacific Division Quinquennial Meetings that occur within three months.

The committee shall not exceed twenty-five (25) members and is to be comprised of the following categories:

a. Three (3) Division Executive Officers;

b. Ten (10) members from union conferences* (five (5) per union conference);

c. Eight (8) members from union missions* (four (4) per union mission);

d. Four (4) members from non-administrative and Division institutional employees.

* These also are to include non-administrative employees.

iv. The South Pacific Division delegates to the General Conference Session, also referred to as the South Pacific Division Caucus, are responsible for voting the positions and committee recommendations made by the South Pacific Division Nominating Committee as outlined in 4.c.i., ii and iii. above.